

## Record of Proceedings

**Adams County Public Library  
West Union Meeting Room  
Board of Trustees Regular Meeting  
August 14, 2024– 5:30 p.m.**

The Adams County Public Library Board of Trustees met on August 14, 2024, at 5:30 p.m. for a regular meeting at West Union Public Library.

Kayla Bowman called the meeting to order. Members present were Linda Worley, Elaine Lafferty, and Linda Stepp. Others present were Executive Director Nicholas Slone and Fiscal Officer Diana Aston.

Phil Rhonemus, Holly Johnson and Sarah Shelton were excused.

There was no public participation.

Minutes of the previous Board of Trustees meeting were reviewed and discussed.

**Motion #1** made by Linda Stepp, seconded by Elaine Lafferty **to approve the minutes of the regular meeting held June 12, 2024.** Motion carried. All yeas.

### **Report of Fiscal Officer**

The financial reports submitted by the Fiscal Officer were reviewed and discussed.

**Motion #2** made by Elaine Lafferty, seconded by Linda Stepp **to approve appropriation transfers:**

- \$900.00 from 1000-760-730-1000 Buildings to 1000-110-459-1000 Other-Supplies
- \$1,500.00 from 1000-760-740-1000 Furniture and Equipment to 1000-210-363-1000 Natural Gas

**retroactive to August 6, 2024 as recommended by the fiscal officer.** Motion carried. All yeas.

**Motion #3** made by Linda Worley, seconded by Linda Stepp **to accept the financial reports of the Fiscal Officer and approve the payment of bills.** Motion carried. All yeas.

### **Report of Executive Director**

**Motion #4** made by Linda Stepp, seconded by Elaine Lafferty **to accept, with regret, the following resignations:**

- Mary Gaffin, effective June 28, 2024
- Amy Sheeley, effective August 10, 2024

## Record of Proceedings

Motion carried. All yeas.

The monthly library reports submitted by the Executive Director were reviewed and discussed.

The Summer meal program has ended. Children's Hunger Alliance has donated the remaining meals for each library to hand out. Nick attended a webinar and gave information introducing the possibility of the expansion of the E-rate program continuing to fund hotspots.

**Motion #5** made by Linda Worley, seconded by Kayla Bowman **to accept donations, acknowledge volunteer services and approve library support group activities.** Motion carried. All yeas.

### Old Business

The new concrete pad for the bike rack at West Union has been completed. Nick looked to receive other carpet quotes. Mosier's declined to quote and Carpet Outlet did not respond. The quote received from Library Design is good through the end of August. Peebles has a plumbing issue that needs to be addressed before the carpet is to be replaced.

**Motion #6** made by Linda Stepp, seconded by Linda Worley **to proceed with Library Design's quote at \$98,017.00 to replace Peebles carpet contingent upon the plumbing issue being addressed and resolved.** Motion carried. All yeas.

### New Business

6:59 p.m. **Motion #7** made by Elaine Lafferty, seconded by Linda Worley, **to enter into Executive Session to discuss the employment and compensation of employees(ORC 121.22 (G)(1). Roll call, Kayla Bowman – yea, Linda Worley—yea, Elaine Lafferty—yea, and Linda Stepp—yea.**

7:13 p.m. Reconvened in regular session.

**Motion #8** made by Linda Stepp, seconded by Elaine Lafferty **to approve changes to Section 2.842 –Youth Outreach Specialist as recommended by the Executive Director.** Motion carried. All yeas.

### Adjournment

## Record of Proceedings

**Motion #9** made by Linda Stepp, seconded by Linda Worley, **to adjourn the meeting.**  
The board will meet in regular session at the Manchester Public Library on Wednesday, September 11, 2024 at 5:30p.m.

**Secretary**

**President**