

Record of Proceedings

**Adams County Public Library
Board of Trustees Regular Meeting
Peebles Public Library
November 13, 2024– 5:30 p.m.**

The Adams County Public Library Board of Trustees met on November 13, 2024, at 5:30 p.m. for a regular meeting at Peebles Public Library.

Phil Rhonemus called the meeting to order. Members present were Linda Stepp, Elaine Lafferty, Linda Worley, Sarah Shelton, and Holly Johnson. Others present were Executive Director Nicholas Slone and Fiscal Officer Diana Aston.

Kayla Bowman was excused.

There was no public participation.

Minutes of the previous Board of Trustees meeting were reviewed and discussed.

Motion #1 made by Linda Stepp, second by Elaine Lafferty **to approve the minutes of the regular meeting held October 9, 2024.** Motion carried. All yeas.

Motion #2 made by Holly Johnson, second by Sarah Shelton **to accept the financial reports of the Fiscal Officer and approve the payment of bills.** Motion carried. All yeas.

The Nominating Committee of the ACPL Board of Trustees will include Holly Johnson (Chair), Sarah Shelton and Elaine Lafferty. They will have officer nominations for the December meeting.

Report of Executive Director

The monthly library reports submitted by the Executive Director were reviewed and discussed.

The library is looking to migrate to a new website in the new year that is more ADA accessible. Through E-rate, the library will be able to apply to receive 110 hotspots, from multiple vendors. A grant from the American Electric Power Foundation was received to create more STEAM kits and start a public maker space. The North Adams Friends are going to repair the bricks at North Adams. Diana met with the Ohio Plan's Risk Assessor who will be providing a detailed report with recommendations for training and policy changes.

Record of Proceedings

Motion #3 made by Linda Worley, second by Holly Johnson **to accept donations, acknowledge volunteer services, and to approve library support group activities as requested.** Motion carried. All yeas.

Old Business

Peebles Library will be closed from Wednesday March 12, 2025 through Sunday March 30, 2025 to have the carpet replaced and will reopen to the public March 31. The library is going to contribute another \$1500.00 to the Imagination Library to cover the costs for the remainder of the year.

New Business

6:13 p.m. **Motion #4** made by Holly Johnson, second by Sarah Shelton **to enter into Executive Session to discuss the employment and compensation of employees.** Roll call, Phil Rhonemus—yea, Linda Stepp—yea, Elaine Lafferty—yea, Linda Worley—yea, Sarah Shelton—yea, and Holly Johnson—yea.

6:38 p.m. Reconvene in regular session.

Motion #5 made by Sarah Shelton, second by Holly Johnson, **to approve the official holidays for 2025 and amend the Official Holidays for 2025 to include a Spring Break Holiday as recommended by the Executive Director.** Motion carried. All yeas.

Motion #6 made by Holly Johnson, second by Elaine Lafferty, **to approve the employee medical insurance plan (Medical Mutual of Ohio COSE MEWA PPO 30-3500) of which there is a premium decrease of 0.21% with an HRA as recommended by the Executive Director.** Motion carried. All yeas.

Motion #7 made by Sarah Shelton, second by Linda Worley **to approve an early closure at 3 p.m. on December 12, 2024 for a staff development.** Motion carried. All yeas.

Adjournment

Motion #8 made by Linda Stepp, second by Linda Worley, **to adjourn the meeting.** The board will meet in regular session at the West Union Public Library on Wednesday, December 11, 2024 at 5:30 p.m.

Secretary

President